

The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists
Applications Committee Meeting
October 28, 2025
9:00 a.m.

An Applications Committee Meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Tuesday, October 28, 2025, at the Department of Professional Licensing, 500 Mero Street, Frankfort, Kentucky 40601 and via Microsoft Teams.

Members Present

Carolyn Hofe
Emily Bugay

Department of Professional Licensing

Ashley Cotton, Administrative Specialist Senior

Call to Order

- Ms. Bugay called the meeting to order at 9:00 a.m.

Approval of Minutes

- Ms. Bugay made a motion to approve the August 26, 2025, minutes as presented. Motion seconded by Ms. Hofe, carried.

New Business

- Ms. Bugay moved, and Ms. Hofe seconded for the Applications Committee to enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications. All being in favor, the Committee entered closed session at 9:01 a.m.
- Ms. Bugay moved, and Ms. Hofe seconded for Applications Committee to leave closed session. All being in favor, the Committee reconvened in Open Session at 9:32 a.m.
- Ms. Bugay made a motion to submit the application recommendations to the Board at the board meeting scheduled for October 29, 2025. Motion seconded by Ms. Hofe, carried.

Adjournment

- Ms. Bugay moved, and Ms. Hofe seconded to adjourn the meeting. All being in favor, the meeting adjourned at 9:33 a.m.



Emily Bugay
Board Member